



ADD / REMOVE BIDDER REQUEST FORM

Licensed Business

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ADD BIDDER

Account owner can use this form to designate an additional bidder on their account. There is a \$75 charge for each addition.

I, (Print Name) _____, the registered buyer (account owner)

of (Company Name) _____, Buyer Number _____,

request bidding/buying privileges be given to:

First Name: _____ Last Name: _____

RELATIONSHIP TO COMPANY: Employee (W-2) Agent/Broker/Representative

GOVERNMENT ISSUED PHOTO ID WITH SIGNATURE

Number (photocopy required) : _____

Date of Birth: _____ State or Country: _____ Expiration Date: _____

Phone: _____ Cell: _____

Street Address: _____

City: _____ State: _____ Zip: _____ Country: _____

AUCTION CENTER LOGIN I.D.

This section needs to be completed if you wish the additional bidder to receive a password to access the Auction Center and to bid online (either proxy or live).

AUCTION CENTER LOGIN I.D. NO YES Email Address: _____

The undersigned designated additional buyer has read and agrees to be bound by the policies, terms, conditions and information set forth in the Insurance Auto Auctions "Auction Rules" and the "Terms of Use" for the IAA Website and acknowledges that compliance with same is a condition to remaining a buyer in good standing with Insurance Auto Auctions.

Signature of Additional Bidder: _____ Date: _____

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REMOVE BIDDER

I understand that the IAA I.D. Card for this bidder has to be returned to IAA. I also understand that if I ever want this buyer's privileges reinstated, I will have to complete the Additional Bidder Request Form and pay the appropriate fee.

I, (Print Name) _____, the registered buyer (account owner) of

(Company Name) _____, Buyer Number _____,

request the removal of:

First Name: _____ Last Name: _____

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I acknowledge that the registered account owner is responsible for all bids placed by all authorized bidders.

Signature of Account Owner: _____ Date: _____

Please submit completed and signed form, along with copy of photo I.D. of additional bidder, to your local IAA Branch or email or fax to Buyer Services.

Insurance Auto Auctions | ATTN: Buyer Services | 701 Harger Road, Suite 201 | Oak Brook, IL 60523

E-mail: cservice@iaai.com | **Fax:** 630-382-5628